

# 2026 NSOD Recognition Application

## Form Preview

### ASC Recognition

\* indicates a required field

#### Introduction

To be eligible for recognition by the Australian Sports Commission (ASC) as a national sporting organisation (NSO) or national sporting organisation for people with disability (NSOD) an organisation must:

- 1.Meet all the ASC recognition criteria, and
- 2.Provide all requested evidence to demonstrate satisfaction of the recognition criteria.

For more information on the recognition process and requirements, please contact [recognition@ausport.gov.au](mailto:recognition@ausport.gov.au).

#### Organisation Information

**Organisation Name \***

Organisation Name

**Organisation Generic Email \***

Must be an email address.

**Organisation Website \***

Must be a URL.

#### Contacts

**Person completing this application \***

First Name

Last Name

**Position \***

**Mobile number \***

Must be an Australian phone number.

**Email \***

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Must be an email address.

### Chair or President \*

First Name

Last Name

### Position \*

### Email \*

Must be an email address.

### Mobile \*

Must be an Australian phone number.

### CEO or Equivalent \*

First Name

Last Name

If your organisation does not have a CEO, please list the Executive Officer or General Manager details here.

### Position \*

### Mobile number \*

Must be an Australian phone number.

### Email \*

Must be an email address.

## Criteria 1 - Organisation Definition

\* indicates a required field

The purpose of the organisation is the delivery of, or advocacy for, opportunities for people with disability to participate in sport or sports.

For the purposes of recognition, a sport is “a human activity capable of achieving a result requiring physical exertion and/or physical skill which, by its nature and organisation, is competitive and is generally accepted as being a sport” and is not prohibited in any way by law within Australia.

**Note:** The following types of organisations may meet this criterion:

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- *An organisation that delivers a sport or sports to people with disability*
- *An umbrella organisation that provides people with disability with the opportunity to participate in multiple sports specific to their needs*
- *An organisation that advocates for the rights of people with disability to participate in and engage with sport.*

Evidence required:

- Current and publicly available constitution
- Description of sport/s people with a disability may participate in through your organisation
- Copy of the sport's rules (if applicable)

## Required Evidence

### 1. Does your organisation meet Criteria 1? \*

- Yes  
 No

**Note:** Your constitution (1.1) must be uploaded at Criterion 3.

### 1.2 Description of the sport/s people with a disability may participate in through your organisation. \*

### 1.3 Sport's Rules (if applicable)

Attach a file:

### 1.4 Please provide any further information regarding your compliance with Criteria 1.

## Criteria 2 - International Recognition

\* indicates a required field

The organisation is recognised as a pre-eminent organisation for sport for people with disability in Australia by an International Federation that is:

- A member of the International Paralympic Committee (IPC)

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or

- A reputable international organisation for sport for people with disability.

**Note:** Where there is no applicable International Federation, the ASC may in its discretion consider waiving the requirement to comply with this criterion.

Where there are two or more applicable International Federations, the ASC may in its discretion assess which International Federation is most appropriate to be considered by the ASC for the purposes of this criterion.

Evidence required:

- Confirmation of International Federation membership, such as a certificate from the International Federation, a letter from the International Federation confirming membership or a link to the International Federation's website
- Confirmation of the International Federation's membership of the IPC, or evidence that the International Federation is a reputable international organisation for sport for people with disability

## Evidence Required

### 2. Does your organisation meet Criteria 2? \*

- Yes  
 No

#### 2.1 Confirmation of International Federation Membership, such as a certificate from the International Federation, a letter from the International Federation confirming membership or a link to the International Federation's website.

Attach a file:

If you prefer to provide a link for 2.1, please do so here.

#### 2.2 Confirmation of the International Federation's membership of an association specified in this criterion, such as a certificate from the association or a link to the association's website.

Attach a file:

If you prefer to provide a link for 2.2, please do so here.

#### 2.3 Please provide any additional information relating to your organisation's ability to meet Criteria 2.

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### Criteria 3 - Sport Development and Elite Responsibility NSOD

\* indicates a required field

The organisation is a pre-eminent organisation responsible for the development of sport for people with disability in Australia and:

3.1 Can demonstrate that it provides the opportunity for people with disability to participate in sport from entry level to (if applicable) high performance;

3.2 If applicable, is accountable for the selection or nomination of teams to represent Australia in events recognised by its International Federation;

3.3 Is accountable at the national level for providing sound sports programs, policies and services, and

3.4 Has a current, documented, and publicly available strategy for the development of sport for people with disability.

Evidence required:

- Current and publicly available constitution.
- Current and publicly available strategic plan.

#### Evidence Required

#### 3. Does your organisation meet Criteria 3? \*

- Yes  
 No

#### 3.1 Current and publicly available constitution.

Attach a file:

3.1 If you prefer to provide a link for your current and publicly available constitution, please do so here.

#### 3.2 Current and publicly available strategic plan.

Attach a file:

3.2 If you prefer to provide a link for your current and publicly available strategic plan, please do so here.

Please clearly label what each link is for.

3.3 Please provide any additional information relating to your organisation's ability to meet Criteria 3.

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### Criteria 4 - Legal Entity Status

\* indicates a required field

The organisation has been incorporated for a minimum of three years, has not-for-profit status and is an Australian company limited by guarantee.

Evidence required:

- Current and publicly available Constitution
- Current registration certificate/s showing date of incorporation and registration as an Australian company limited by guarantee.

**Note:** You are only required to upload the constitution once in Criteria 3.

### Evidence Required

#### 4. Does your organisation meet Criteria 4? \*

- Yes  
 No

#### 4.1 Current registration certificate/s showing date of incorporation and registration as an Australian company limited by guarantee. \*

Attach a file:

#### 4.2 Please provide the ABN for the organisation. \*

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	<a href="#">More information</a>
ACNC Registration	
Tax Concessions	

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Main business location

Must be an ABN.

### 4.3 Please provide any additional information relating to your organisation's ability to meet Criteria 4.

## Criteria 5 - Governance and Financial Management

\* indicates a required field

The organisation:

5.1 Has sound governance policies and practices that comply with the ASC [Sport Governance Principles](#) and ASC [Sport Governance Standards](#)

5.2 Without limiting the above, has a constitution that prescribes the following for the organisation:

- directors are prohibited from holding a position as an employee or officer of any of the organisation's voting members
- a nominations committee that has the power to determine eligibility of all candidates for further consideration for election or appointment as a director
- a chair that is elected by the board
- a board that comprises no less than 40% board-appointed directors
- staggered terms of office for directors
- a maximum consecutive term of office of 10 years for directors
- a minimum period of 3 years before a former director is eligible to re-join the board
- a minimum period of 3 years before a former chief executive officer of the organisation is eligible to become a director
- the maintenance of a register of director's conflicts of interest
- the establishment of an audit and risk committee that includes at least one independent member who is a CPA or Chartered Accountant

5.3 Has complied with applicable requirements under the [Corporations Act 2001 \(Cth\)](#) to prepare annual financial reports and directors' reports, and

5.4 Can demonstrate that it is financially sustainable and remains a going concern.

Evidence required:

- Current publicly available Constitution
- List of current directors (including full name's and director identification numbers)
- [Board charter](#)
- [Code of conduct](#) (incorporating Senior Leaders)
- [Organisational Risk management policy](#)
- Financial reports for the past three reporting periods, that:
  - The directors represent are prepared in accordance with the [Corporations Act 2001 \(Cth\)](#), and include the required prescribed notes, directors' declarations and auditors' opinions, or

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- If the organisation is not required to prepare its financial report in accordance with the *Corporations Act 2001* (Cth), at a minimum are financial statements comprising at least a profit & loss and balance sheet accompanied by a declaration from its board that:
  - The financial statements give a true and fair view of the organisation's financial position as at each period date and of its financial performance for the period ended on that date, and
  - There are reasonable grounds to believe the organisation will be able to pay its debts as and when they become due and payable
- Annual reports, including Directors' reports, for the past three reporting periods (if required under the *Corporations Act 2001* (Cth)).

**Note:** You are only required to upload a copy of the constitution once in Criteria 3.

## Evidence Required

### 5. Does your organisation meet Criteria 5? \*

- Yes  
 No

#### 5.1 List of Current Directors (including full name's and director identification numbers)

Attach a file:

#### 5.2 Board Charter

Attach a file:

#### 5.4 Code of Conduct

Attach a file:

#### 5.5 Organisational risk management policy

Attach a file:

#### 5.6 Financial Report 1

Attach a file:

#### 5.6 Financial Report 2

Attach a file:

#### 5.6 Financial Report 3

Attach a file:

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### 5.7 Annual Report, including Director's Report 1

Attach a file:

### 5.7 Annual Report, including Director's Report 2

Attach a file:

### 5.7 Annual Report, including Director's Report 3

Attach a file:

### 5.8 Please provide any additional information relating to your organisation's ability to meet this criterion.

## Criteria 6 - National Reach

\* indicates a required field

The organisation can demonstrate it has a national reach, with active members, member organisations or affiliate bodies collaborating with the organisation for the sport nationally and locally.

Where an organisation has a federated structure, the organisation must achieve a minimum of four State/Territory affiliate bodies. Winter (snow) sport organisations must achieve a minimum of two State/Territory affiliate bodies from Victoria, New South Wales or the Australian Capital Territory.

or

Where an organisation operates in a national model of governance (unitary, hybrid, one management), the organisation must demonstrate conduct, control and management of the sport in a minimum of four States/Territories. Winter (snow) sport organisations must demonstrate conduct, control and management in a minimum of two of Victoria, New South Wales or the Australian Capital Territory.

Evidence required:

- Current publicly available Constitution
- Description of the membership structure, including;
  - names of each State/Territory member body (federated) and a description of how the national organisation works with members to grow and manage the sport, or
  - description of councils, committees or staff engaged (paid or volunteer) in each State/Territory (unitary, hybrid, one management) and a description as to

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how the national organisation works within these States/Territories to grow and manage the sport.

- Description of key activities delivered by or on behalf of the organisation in each State/Territory, via a calendar of events for the last reporting period:
  - calendar should clearly demonstrate National Championships delivered by or on behalf of the organisation in the last annual reporting period.
  - calendar should clearly demonstrate State Championships, or State/Territory based club competitions delivered by or on behalf of the organisation in each State/Territory.
  - calendar may also include other events, including introductory programs, coaching and officiating courses, delivered by or on behalf of the organisation in each State/Territory.
- Distribution of individual members (drawn from National Participant database) by State and Territory.

**Note:** You are only required to upload a copy of the constitution once in Criteria 3.

## Evidence Required

### 6. Does your organisation meet Criteria 6? \*

- Yes
- No

#### 6.1 Description of Membership Structure.

Attach a file:

#### 6.2 Description of key activities delivered by or on behalf of the organisation in each State/Territory via a calendar for the last reporting period.

Attach a file:

#### 6.3 Distribution of individual members (drawn from National Participant database) by State and Territory.

Attach a file:

**If you prefer to provide links for required evidence, please do so here.**

Please clearly label what each link is for.

#### 6.4 Please provide any additional information relating to your organisation's ability to meet Criteria 6.

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### Criteria 7 - Membership

\* indicates a required field

The organisation and/or its affiliate bodies has in total a minimum of 500 participants (exception being current Paralympic sports) and has a system in place to register and maintain participant details (including but not limited to name, date of birth, gender, email and postal address).

For the purposes of recognition, the ASC defines a Participant as collectively the roles of player/athlete, coach or official who has registered (connected, either paid or unpaid) with the organisation in the last 12 months.

Evidence required:

- Name of the membership database system/platform used by the organisation **and** its affiliate bodies or member organisations to capture participant details. If using a self-managed excel or access database, please list as such or if no system used, list as "none". Organisations may list multiple systems if required.
  - Example: NSOD and 4 States - Name of System A; 2 States - Name of System B
- Details start and end of the registration year.
  - Example: April 1 to March 31, or July 1, to June 30, or Jan 1 to Dec 31
- Current participant report including a breakdown of numbers by State and Territory for the last annual reporting period

**Note:** When uploading the participant snapshot report, please **do not include any personal/identifying information** about your participants. Only include total numbers and a breakdown by State and/or Territory. Where possible, also include available diversity data, which may cover Aboriginal and Torres Strait Islander, Gender, LGBTIQ+, Cultural and Linguistic Diverse, Disability.

### Evidence Required

#### 7. Does your organisation meet Criteria 7? \*

- Yes  
 No

#### 7.1 Name of the membership database system/platform used by the organisation and its affiliate bodies or member organisations. \*

#### 7.2 Start and end of the registration year. \*

#### 7.3 Current participation report. \*

Attach a file:

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### 7.4 Please provide any additional information relating to your organisation's ability to meet Criteria 7.

## Criteria 8 - Integrity

\* indicates a required field

The organisation is accountable at the national level for establishing, maintaining and enforcing the key policies and connected education plans that underpin integrity in their sport and apply to all levels, including:

8.1 Adopt, implement and enforce national integrity policies, which meet or exceed the standards set by Sport Integrity Australia, which address:

- Member protection
- Safeguarding children and young people
- Improper use of drugs and medicine
- Competition manipulation and sports gambling, and
- Complaints, disputes and discipline

8.2 Adopt, implement and enforce an anti-doping policy, approved by Sport Integrity Australia, that complies with the World Anti-Doping Code, the National Anti-Doping (NAD) Scheme and applicable International Federation anti-doping requirements.

8.3 Adopt and implement an integrity education plan endorsed by Sport Integrity Australia.

**Note:** After all other recognition criteria are met and Sport Integrity Australia is notified by the ASC, Sport Integrity Australia will assist you to adopt the required integrity and anti-doping policies and education plan.

Evidence required:

Confirmation from Sport Integrity Australia of:

- National integrity policies, which meet or exceed the standards set by Sport Integrity Australia, which address the areas of member protection, safeguarding children and young people, improper use of drugs and medicine, competition manipulation and sports gambling, and complaints, disputes and discipline.
- An anti-doping policy approved by Sport Integrity Australia, that complies with the World Anti-Doping Code, the National Anti-Doping (NAD) Scheme and applicable International Federation anti-doping requirements.
- An integrity education plan endorsed by Sport Integrity Australia which complies with the World Anti-Doping Code International Standard for Education, and sets out required and recommended education for persons bound by the national integrity and anti-doping policies.
- Evidence that the required education plan has been implemented.

**Note:** Requirements as to the adoption of national integrity policies can be met by adopting the Sport Integrity Australia developed National Integrity Framework or by

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*adopting policies which otherwise meet or exceed the Sport Integrity Australia Integrity Policy Standards.*

*The Australian National Anti-Doping Policy is the national anti-doping policy approved by Sport Integrity Australia for adoption by Australian NSOs that are not a direct signatory to the World Anti-Doping Code.*

*Evidence of implementation of the required education plan may include evidence of those participants who are required to receive education having been advised as such and being provided with instructions on how to do so, evidence of completions of required online learning, evidence of coordination of relevant face to face sessions and evidence of resource promotion across all levels of the sport.*

## Evidence Required

**8. I understand that the ASC will refer my organisation to Sport Integrity Australia to address Criterion 8 if the organisation's application successfully demonstrates compliance with Criteria 1 - 7. \***

Yes

**8.1 Please provide any additional information relating to your organisation's ability to meet this criterion.**

## Declaration

\* indicates a required field

I, as duly authorised officer of the above organisation, verify that the information provided in this application for ASC recognition as an NSO/D is correct.

We understand that this information may be subject to audit or further verification.

We further understand that the ASC is subject to Freedom of Information legislation and may be obliged to disclose our information to other people.

We understand that if information supplied within this application is found to be false, the ASC may reserve the right to revoke or remove recognition pending further investigation.

We accept that the ASC has final responsibility for determining the eligibility of an organisation for NSO/D recognition.

### **Certification \***

I am the duly authorised officer of the organisation responsible for the recognition application.

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I certify that the information supplied in this submission is true and correct, and that I will contact the ASC immediately should any details change.

At least 2 choices must be selected.

**Name of person completing submission \***

First Name

Last Name

**Job title (position) \***